



**LOUVAIN**  
School of Management

## FACTSHEET 2024 - 2025

### PROCESS

Nominations and applications should be sent through our Mobility Online Platform. An identification code will be sent to the partner university in due time.

### NOMINATION DEADLINES FOR PARTNER UNIVERSITIES

- Before April 20 for Fall Term / Full academic year
- Before October 20 for Spring Term

### REGISTRATION DEADLINES FOR STUDENTS

- Before May 15 for Fall Term / Full academic year
- Before November 15 for Spring Term

### REQUIRED DOCUMENTS

- Copy of passport (or ID) with clear indication of your nationality
- Transcripts of records of all preceding years in higher education
- Three passport-sized color pictures with white background
- Learning agreement signed by student and home academic coordinator

## CONTACTS

### HEAD OF INTERNATIONAL OFFICE

[lsm-international-office@uclouvain.be](mailto:lsm-international-office@uclouvain.be)

### INCOMING STUDENTS COORDINATOR

[lsm-incoming@uclouvain.be](mailto:lsm-incoming@uclouvain.be)

### INTERNATIONAL EDUCATION ADVISOR

[lsm-exchange-advisor@uclouvain.be](mailto:lsm-exchange-advisor@uclouvain.be)

## ADDRESS

### LOUVAIN SCHOOL OF MANAGEMENT

International Office  
Place des Doyens 1  
1348 Louvain-la-Neuve  
Belgium

## BLOUVAIN01

# 1

Business School in Belgium



## ACADEMIC CALENDAR 2024 - 2025

FALL TERM	
SEPT. 13, 2024	<b>Mandatory 'Orientation Day' at LSM</b>
SEPT. 16, 2024	Start of Fall Term
SEPT. 9 TO 14, 2024	<b>Welcome Week (Win Week)</b>
SEPT. 30, 2024	Deadline courses confirmation
SEPT. 16 TO NOV. 9, 2024	Part I Fall Term incl. evaluation week
NOV. 12 TO DEC. 21, 2024	Part II Fall Term
Around MID-NOV. 2024	Exam schedule available and registration open
WINTER & STUDY BREAK	
JAN. 6 TO 25, 2025	<b>Exam session</b>
AS FROM MID-FEB. 2025	Transcript of Record available
SPRING TERM	
JAN. 31, 2025 (TBC)	<b>Mandatory 'Orientation Day' at LSM</b>
FEB. 3, 2025	Start of Spring Term
FEB. 17, 2025	Deadline courses confirmation
FEB. 3 TO MAR. 22, 2025	Part I Spring Term incl. Evaluation week
MAR. 24 TO MAY 17, 2025	Part II Spring Term
Around MID-MAR., 2025	Exam schedule available
STUDY BREAK	
JUN. 2 TO 28, 2025	<b>Exam session</b>
AS FROM MID-JUL., 2025	Transcript of Record available
RESIT EXAM SESSION (FALL & SPRING TERMS)	
JUL. 1 TO 15, 2025	Exam schedule available and registration open
AUG. 16 TO SEPT. 5, 2025	<b>Re-sit exam session (Fall &amp; Spring terms)</b>
AS FROM MID-SEPT., 2025	Adjusted transcript of records available

## VISA COMPULSORY FOR NON-EUROPEAN STUDENTS\*

**\*The ASP Student Visa is compulsory for non-European students. Chinese exchange students are however exempted from the ASP Procedure.**

### HOW TO APPLY FOR THE VISA ?

- Fill in all administrative steps on Mobility Online (UCLouvain platform)
- UCLouvain activates the MyUCL account
- Download the documents required for the visa application process
- Send the required documents to the Embassy/Consulate to apply

### CONTACT (BELGIAN EMBASSY/CONSULATE)

[CLICK HERE](#)

### MORE INFO ON VISA PROCEDURES

[CLICK HERE](#)



# 2

## AREAS OF STUDY

MASTER IN MANAGEMENT

MASTER IN BUSINESS ENGINEERING

### COURSES AVAILABLE

Available on the website and sent directly to exchange students by email.

[ACCESS TO THE LIST](#)

### COURSE WORKLOAD

- 1 course of 5 ECTS represents 30 contact hours.
- A normal workload represents 30 ECTS.  
**Minimum required is 20 ECTS.**

### TEACHING LANGUAGES

- English for the full track 
- **French courses at ILV are free of charge (if included in the student's programme) and available each semester. [Click here.](#)**
- **French courses at CLL are available two weeks before each term and during the term. [Click here.](#)**

### UCLouvain GRADING SYSTEM

Grades are given on a scale from 1 to 20, 10 being the minimum passing grade.

Grade	20	19	18	17	16	15	14	13	12	11	10	<10
% Students	0.4	1.5	5.1	9.9	15	16.1	16.2	12.9	9.8	6.9	5.7	-
ECTS Grade	A			B			C		D		E	F



## ACCOMMODATION\*

**\*Finding accommodation is the student's responsibility. We recommend you start looking as soon as you are nominated.**

Student accommodation on campus is available for students.

They can choose between :

- University Housing (LOGE - UCLouvain Accommodation Office)
- Private owner

**University Housing is limited.**

**Students should apply as soon as possible.**

- Applications from Mar. until Jul. 31 for Fall term
- Applications from Jul. until Nov. 30 for Spring Term



Students considering private housing on campus in Louvain-la-Neuve should be cautious of potential scams. It's essential not to transfer money to landlords before physically inspecting the property or obtaining verifiable proof of legitimacy. Stay vigilant to avoid falling victim to fraudulent schemes.



### CONTACT

UCLouvain Accommodation Office  
Rue de la Gare 6  
B-1348 Louvain-la-Neuve

[MORE INFO](#)



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